



2018 END OF SEASON MEET COMPETITION FORM NCAA DIVISION I MEN'S AND WOMEN'S SWIMMING AND DIVING

Effective with the 2017-18 season, coaches should note there is no longer an application and certification process for approving championships qualification meets for Division I institutions that sponsor swimming and diving.

However, Division I institutions choosing to participate in end-of-season swimming and diving competitions that are held within the last 10 days of the qualifying period, **with the exception of conference championships**, must ensure that the meet host completes this form and submits to the following NCAA staff member: Liz Homrig at lhomrig@ncaa.org; 317-917-6245 (men's) or Carol A. Reep at careep@ncaa.org; 317-917-6678 (women's) by no later than noon (Central time) Monday, February 26, 2018 for women and Monday, March 5, 2018 for men.

2018 End-of-Season Competition Period

Division I Women February 16 – February 25, 2018

Division I Men February 23 – March 4, 2018

The intent of the form is to confirm that all regulations and formats have been adhered to so that time standards achieved during the 2018 end-of-season competition period as noted above can be considered for championships qualification purposes. Failure by HOSTS on behalf of the competing institutions to submit the completed form by no later than noon (Central time) Monday, February 26, 2018 for women and Monday, March 5, 2018 for men will be subject to a fine of \$400 with potential additional fines for repeated violations.

REGULATIONS FOR END-OF-SEASON MEET COMPETITION

Division I institutions choosing to participate in end-of-season meets should refer to NCAA Bylaw 17 for playing and practice seasons regulations that govern the 20 maximum allowable dates of competition. Further, all countable contests must be conducted per established bona fide competition rules as outlined in the 2017-18 and 2018-19 NCAA Swimming and Diving Rules Book, and all meet results must be submitted to USA Swimming within 72 hours of the competition's completion and/or before the end of the established qualifying period, which is Sunday February 25, 2018, for the women and Sunday, March 4, 2018, for the men.

All meets must be held according to the following regulations. Failure to follow these regulations will result in the disqualification of any time standards achieved at the end-of-season meet.

- **End-of-season meets must follow the regulations of bona fide competition as outlined in Rule 9 of the 2017-18 and 2018-19 Swimming and Diving Rules Book.** USA Swimming sanctioned or approved meets may be approved by the NCAA swimming and diving committee as end of season meets if they follow the rules of bona fide competition, appear on the calendar and meet the requirements outlined in this document.
- It is preferred that hosts secure at least four officials for end-of-season meets. **All officials must be present during all competition including preliminaries, finals and time trials.** It is strongly recommended that all four officials secured be NCAA registered officials.
- Relay takeoff pads are required for relays to attain a qualifying standard. Hosts must have relay takeoff pads to host a meet with relay events. If hosts do not have relay takeoff pads, they may still host an end-of-season meet, but results from any relay events will not be used when determining whether institutions are eligible to swim in relays at the championships.

PLEASE NOTE: All time standards, consideration standards and optional-entry standards may be achieved only in 25-yard and 25-meter racing courses. Times achieved in 25-meter racing courses will be converted to an equivalent time for a 25-yard course.

Institutions should refer to the 2018 Qualifying Standards posted on www.ncaa.org that reflect what will be used for selection to and seeding at the 2018 NCAA Division I Men's and Women's Swimming and Diving Championships.

After the conclusion of the meet per the information above, **the Head Referee** should sign and date the form below certifying that the end-of-season competition application requirements have been completed in full and that the end-of-season meet adhered to all regulations and formats outlined in this document. Failure to follow these regulations will result in the disqualification of any time standards achieved at an end-of-season meet competition.

Head Referee's Name: _____ Date: _____

Signature: _____

Phone _____ Email: _____

**QUESTIONS SPECIFIC TO THE END-OF-SEASON MEET COMPETITION FORM
SHOULD BE DIRECTED TO THE FOLLOWING NCAA STAFF MEMBERS.**

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