

**2013 CHAMPIONSHIP QUALIFICATION MEET CRITERIA
NCAA DIVISION I MEN'S AND WOMEN'S SWIMMING AND DIVING**

Any Division I swimming and diving meet held within the last 10 days of the qualifying period, **with the exception of conference championships**, must be registered and approved by the NCAA Division I Men's and Women's Swimming and Diving Committee. Standards achieved during this time period (February 22 through March 3 for women; March 1-10 for men) will be accepted only if achieved at approved championship qualification meets or conference championships. Please see the next page for the permissible formats and regulations for all championship qualification meets.

Championship Qualification Time Period

DIVISION I WOMEN February 22-March 3, 2013

DIVISION I MEN March 1-10, 2013

Applications must be submitted by November 9, 2012 (mdespain@ncaa.org). Late applications will not be accepted. Applications must include the following:

- Application form completed in full (see attached form).
- Schedule of events. **The meet must follow the prescribed format requirements** (see next page).
- Officials' information.

Results from approved meets must be submitted in the USA Swimming SWIMS database within 24 hours. Complete meet results must also be sent to the NCAA (kholmes@ncaa.org and mberdo@ncaa.org) within 24 hours and must include the following:

- Pre-meet information (entry information, meet personnel, eligibility, sponsor, sanction, etc.).
- Results from all swims (prelims, finals, time trials).
- Signature and phone numbers of meet referee.
- List of all teams participating in the meet.

Failure to submit results as noted above will result in the disqualification of any time standards achieved at the championship qualification meet. See the next page for prescribed formats and regulations governing championship qualification meets.

PERMISSIBLE FORMATS AND REGULATIONS FOR CHAMPIONSHIP QUALIFICATION MEETS

All championship qualification meets must be held according to the following regulations. Failure to follow these regulations will result in the disqualification of any time standards achieved at the championship qualification meet.

- **Championship qualification meets must follow the regulations of bona fide competition as outlined in Rule 9 of the 2012 and 2013 rule book.** USA Swimming sanctioned meets may be approved by the NCAA swimming and diving committee as championship qualification meets if they follow the rules of bona fide competition, appear on the calendar and meet the requirements outlined in this document.
- It is required that hosts secure at least four officials for championship qualification meets. It is strongly recommended that all four officials be certified.
- Each institution is limited to hosting one championship qualification meet during the women's 10-day time slot and one championship qualification meet during the men's 10-day time slot.
- Each student-athlete is permitted to qualify in only one championship qualification meet. If a student-athlete participates in more than one championship qualification meet, results for that student-athlete from the second meet will not be eligible for championships qualification.
- A student-athlete is limited to a maximum of three opportunities per event/per day to qualify at a championship qualification meet (preliminary, final, time trial).
- At least four NCAA institutions of the same gender must participate in a championship qualification meet to receive approval. NCAA Division II and Division III schools are eligible to count towards the minimum of four teams.
- Automatic timing must be used at all championship qualification meets.
- Relay take-off pads are required for relays to attain a qualifying standard during a championship qualification meet. Hosts must have relay takeoff pads to host a meet with relay events.
- Lane assignments as outlined in Rule 5, Section 1, Article 5 (championship meets – page 53) must be used for championship qualification meets. Events must be seeded beginning with the middle lanes of the pool and working outward to the outside lanes of the facility. Open lanes between swimmers must be avoided.
- All championship qualification meets must exhibit a consistent format. If the meet is approved for timed finals, all events must be timed finals. If the meet is approved for preliminaries and finals, all events must be preliminaries and finals.
- Approved championship qualification meets must follow the format approved by the swimming and diving committee. Institutions may use any **short course yards** championships meet format in the 2012 and 2013 NCAA Swimming and Diving Rules Book (pages 82-100), with the exception that the 1,650-yard freestyle may be rescheduled at a different time (i.e., day before).
- The event order of championship qualifications meets must follow the 2012 and 2013 NCAA Swimming and Diving Rules Book.

APPLICATION TO HOST A DIVISION I SWIMMING AND DIVING
CHAMPIONSHIP QUALIFICATION MEET

Application Deadline: November 9, 2012

Choose one: Men's Qualification Meet Women's Qualification Meet Both

Date of proposed meet(s)
(Please specify gender if applying to host

1. both men's and women's meets): _____

2. Site of proposed competition: _____

Pool name: _____

Pool address: _____

City/State: _____

25-yard pool length (check one): Yes No

Relay takeoff pads (check one): Yes No

3. Sponsoring Institution/Conference/Governing Body (i.e., USA Swimming):

4. Name, address, telephone number and certification, if applicable (e.g., CSOA, USA Swimming, YMCA, etc.) of **four** officials working the competition.

Name _____

Name _____

Address _____

Address _____

Phone _____

Phone _____

Certification, if applicable _____

Certification, if applicable _____

Name _____

Name _____

Address _____

Address _____

Phone _____

Phone _____

Certification, if applicable _____

Certification, if applicable _____

5. Please attach the schedule of events and entry procedures for your proposed championship qualification meet. **The meet must follow the prescribed event order and format requirements as noted previously.** Check the appropriate box below.

- Three-day format without platform diving
- Three-day format with platform diving
- Alternate three-day, common-site format
- Standard four-day format, common-site format
- "Alternative format" (as outlined below)

The committee has authorized the use of the following "alternative format" for championship qualification meets.

<u>Day One Trials</u>		<u>Day One Finals</u>	
<i>Event No.</i>		<i>Event No.</i>	
2.	200-yard individual medley	1.	200-yard freestyle relay 10 minute intermission (optional)
3.	500-yard freestyle	2.	200-yard individual medley
4.	100-yard breaststroke	3.	500-yard freestyle
5.	200-yard backstroke	4.	100-yard breaststroke
6.	100-yard freestyle	5.	200-yard backstroke
7.	200-yard butterfly	6.	100-yard freestyle
8.	1-meter diving trials 10 minute intermission (optional)	7.	200-yard butterfly 10 minute intermission (optional)
9.	800-yard freestyle relay-finals	8.	1-meter diving finals
		9.	400-yard medley relay
 <u>Day Two Trials</u>		 <u>Day Two Finals</u>	
<i>Event No.</i>		<i>Event No.</i>	
11.	400-yard individual medley	10.	200-yard medley relay 10 minute intermission (optional)
12.	200-yard freestyle	11.	400-yard individual medley
13.	100-yard butterfly	12.	200-yard freestyle
14.	200-yard breaststroke	13.	100-yard butterfly
15.	100-yard backstroke	14.	200-yard breaststroke
16.	50-yard freestyle	15.	100-yard backstroke
17.	3-meter diving trials 10 minute intermission (optional)	16.	50-yard] freestyle
18.	1650-yard freestyle	17.	3-meter diving finals 10 minute intermission (optional)
		18.	400-yard freestyle relay

6. The approval notice will be returned to the compliance director on your campus and to the meet director. Please designate those individuals below:

Compliance Director	_____
Institution	_____
E-mail	_____
Meet Director	_____
Title	_____
Phone	_____
E-mail	_____
Initials*	_____

*By initialing above, you certify that this application has been completed in full and that your championship qualification meet will adhere to all regulations and formats outlined in this document. Failure to follow these regulations will result in the disqualification of any time standards achieved at the championship qualification meet.

THE COMMITTEE MAY ASK FOR ANY MATERIALS IF THERE IS A QUESTION/CHALLENGE TO A PERFORMANCE(S) AT THE MEET.

SUBMIT THIS APPLICATION AND SUPPORTING DOCUMENTATION TO:

Morgan DeSpain
Championships and Alliances
NCAA
Phone: 317/917-6505
Fax: 317/917-6826
E-mail: mdeSpain@ncaa.org